



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, May 6, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	

MEMBERS PRESENT

John Mateyko, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member
Todd Breck, RA, Professional Member
Kevin Wilson, RA, Professional Member, Secretary
Robert Maffia, RA, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II

ABSENT

Luther Wynder, Public Member
Elizabeth Happoldt, Public Member
Joseph Schorah, Public Member
Donnell McNair, Public Member

OTHERS PRESENT

Nancy Payne, AIA Delaware
Leon Thompson Jr.
Yao-Chang Huang
Anthony Bracali
George Matuszewski

Call to Order

Mr. Mateyko called the meeting to order at 1:35p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the April 1, 2015 meeting. Mr. Breck made a motion, seconded by Mr. Wilson to accept the minutes as presented. The motion carried unanimously.

New Member Introductions

Mr. Maffia introduced himself to the Board.

Unfinished Business

Review Draft Legislation/Discussion of Regulation Changes

Mr. Mateyko stated that the bill was named senate bill 81. The Board discussed who the contact person would be. Mr. Breck, Guggenberger Mr. Wilson would be on call.

New Business

Discussion on the use of the term “Architectural Designer”

Mr. Mateyko stated that he found that the term architectural designer is being used incorrectly. Mr. Wilson stated that a letter could be sent before a formal complaint is filed. Ms. Davis stated that the Board can send out an unofficial letter, if there is an ongoing problem that the Division could investigate.

Discussion on NCARB Resolutions Board Consideration

Mr. Mateyko stated that the business meeting will be in June. Mr. Mateyko stated that a public member can be funded this year on a first come first serve basis. Mr. Guggenberger stated that NCARBs changes have been consistent and that the Board did not have objections. Mr. Wilson stated that the delegates can be selected at the June meeting.

NCARB New Orleans Business Meeting DE Board Attendance

Mr. Mateyko stated that he would be attending. Mr. Wilson will check his schedule.

Consideration of Public Health Safety and Welfare Implications for the Board of Architecture Regarding Executive Order 41

Mr. Mateyko stated that he attended a presentation regarding Executive Order 41 and suggested that a member of DNREC attend the next meeting to give a presentation to the Board.

Mr. Breck made a motion, seconded by Mr. Maffia, to invite a person DNREC for a ten minute presentation at the June meeting. The motion carried unanimously.

Ratification of Certificate of Authorization Application(s)

Mr. Wilson made a motion, seconded by Mr. Guggenberger to ratify the Certificates of Authorization issued below. The motion carried unanimously.

H&M Architects/Engineers, Inc.
MRA Architectural Services Inc.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Breck made a motion, seconded by Mr. Guggenberger to ratify the applicants by NCARB certification. The motion carried unanimously.

Anthony Catimatides
Gregory Wiedemann
Rebecca Olson

Review of Application(s) by NCARB - None

Review of Re-Application(s) by NCARB

Ralph Cunningham

Mr. Wilson reviewed Mr. Cunningham’s application for the Board. Mr. Wilson made a motion, seconded by Mr. Guggenberger, to approve Mr. Cunningham for licensure. The motion carried unanimously.

Review of Application(s) for ARE

Yvonne Flagg

Mr. Breck reviewed Ms. Flagg's application for the Board. Mr. Breck made a motion, seconded by Mr. Mafia, to approve Ms. Flagg to sit for the ARE. The motion carried unanimously.

Review of Applications by Direct Application

Matthew Brady

Mr. Guggenberger reviewed Mr. Brady's application for the Board. Mr. Guggenberger stated that Mr. Brady did not meeting the education requirements. Mr. Guggenberger made a motion, seconded by Mr. Breck, to propose to deny Mr. Brady's application.

Hearing Officer Recommendations

Jeffrey King

The Board reviewed Mr. King's hearing officer recommendations. Mr. Guggenberger made a motion, seconded by Mr. Mafia to a monetary penalty of \$1500.00 within 30 days of the final order, 17 health safety and welfare credits within 45 days of the date of the final order, and a letter of reprimand. If Mr. King's fails to complete the requirements his license will be suspended without further notice or hearing. Mr. King will be audited at the next time of renewal. The motion carried unanimously.

Charles Alexander

The Board reviewed Mr. Alexander's hearing officer recommendations. In his letter submitted to the Board, Mr. Alexander stated in his letter that he plans to retire. Mr. Guggenberger made a motion, seconded by Mr. Breck, to a monetary penalty of \$1500.00, a letter of reprimand, and proof of completion of 10.5 CEUs within 60 days of the date of the signed order. If Mr. Alexander fails to complete the requirements his license will be suspended without further notice or hearing. Mr. Alexander will be audited at the next time of renewal. The motion carried unanimously

M. Sandra Baggot

The Board reviewed Ms. Baggot's hearing officer recommendations. Ms. Baggot submitted a letter to the Board requesting that her license be retired. Mr. Guggenberger made a motion, seconded by Mr. Wilson to accept the 8 CEUs completed outside of the audit period as make up credits, not to be applied to any other audit period, a monetary penalty of \$1500.00, a letter of reprimand, and proof of completion of 2 CEUs. Ms Baggot will be audited at the next time of renewal. The motion carried unanimously.

Thomas Barton

The Board reviewed Mr. Barton's hearing officer recommendations. Mr. Barton was short 1 acceptable continuing education credit. Mr. Breck made a motion, seconded by Mr. Wilson, to a monetary penalty of \$1000.00, a letter of reprimand, and proof of completion of an additional health safety and welfare credit. Mr. Barton will be audited at the next time of renewal. The motion carried by majority with Mr. Maffia abstained.

Anthony Bracali

The Board reviewed Mr. Bracali's hearing officer recommendations. Mr. Bracali was present and addressed the Board. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to a monetary penalty of \$1500.00, a letter of reprimand, and proof of completion of 17 CEUs within 90 days of the final Board order. Mr. Bracali will be audited at the next time of renewal. The motion carried unanimously.

William Cook

The Board reviewed Mr. Cook's hearing officer recommendations. Mr. Breck made a motion, seconded by Mr. Guggenberger, to accept the 25.5 CEUs completed outside of the audit period as make up credits that would not be used toward any other renewal, a monetary penalty of \$1500.00, and a letter of reprimand. Mr. Cook will be audited at the time of the next renewal. The motion carried unanimously.

Amy Crain

The Board reviewed Ms. Crain's hearing officer recommendations. Ms. Crain completed the 24 health safety and welfare credits outside of the audit period, but did not falsely attest on her renewal. Mr. Breck made a motion, seconded by Mr. Mafia, to accept the 24 CEUs completed outside of the audit period as make up credits that would not be used for any other audit period, and a monetary penalty of \$500.00. Ms. Crain will be audited at the next time of renewal. The motion carried unanimously.

Michael Curd

The Board reviewed Mr. Curd's hearing officer recommendations. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to a monetary penalty of \$1500.00, a letter of reprimand, and proof of completion of 24 CEUs within 60 days of the final Board order. If Mr. Curd fails to complete the requirements his license will be suspended without further notice of hearing. Mr. Curd's license will be audited at the next time of renewal. The motion carried unanimously.

Hans Peter Erdenberger

The Board reviewed Mr. Erdenberger's hearing officer recommendations for the Board. Mr. Breck made a motion, seconded by Mr. Guggenberger, to accept the 4.5 CEUs completed outside of the audit period as make up credits that would not be used toward any other renewal period, a monetary penalty of \$1500.00, and a letter of reprimand. Mr. Erdenberger's license will be audited at the next time of renewal. The motion carried unanimously,

Yao-Chang Huang

The Board reviewed Mr. Huang's hearing officer recommendations. Mr. Huang was present and addressed the Board. Mr. Guggenberger made motion to reduce fine from \$1500.00 to \$750.00, a letter of reprimand, and to accept the 24 CEUs completed outside of the audit period as make up credits not to be used for any other audit period. Mr. Huang's license will be audited at the next time of renewal. The motion carried unanimously.

George Matuszewski

The Board reviewed Mr. Matuszewski's hearing officer recommendations. Mr. Matuszewski was present and addressed the Board. Mr. Breck made a motion, seconded by Mr. Guggenberger, to accept 15 CEUs completed outside of the audit period as make up credits not to be used for any other audit period, a monetary penalty of \$1500.00 and a letter of reprimand. Mr. Matuszewski's license will be audited at the next time of renewal. The motion carried unanimously.

Louise Miles

The Board reviewed Ms. Miles' hearing officer recommendations. Mr. Wilson made a motion, seconded by Mr. Maffia, to a monetary penalty of \$2500.00, a letter of reprimand, and proof of completion of 24 health safety and welfare credits within 90 days of the Board order. If Ms. Miles' fails to complete the requirements her license will be suspended without further notice or hearing. Ms. Miles' license will be audited at the next time of renewal. The motion carried unanimously.

John Rosecrans

The Board reviewed Mr. Rosecrans hearing officer recommendations. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to accept the 2 CEUs completed outside of the audit period as make up credits not to be used toward any other audit period, a monetary penalty of \$1000.00, and a letter of reprimand. Mr. Rosecrans license will be audited at the next time of renewal. The motion carried unanimously.

Lewis Schiller

The Board reviewed Mr. Schiller's hearing officer recommendations. The Board reviewed Mr. Schiller's letter stating that he would surrender his license. Mr. Maffia made a motion, seconded by Mr. Wilson, to accept the 7 CEUs completed outside of the audit period as make up credits not to be

used toward any other audit, a monetary penalty of \$1500.00, and a letter of reprimand. Mr. Schiller's license will be audited at the next time of renewal. The motion carried unanimously.

Lee Smith

The Board reviewed Mr. Smith's hearing officer recommendations. Mr. Breck made a motion, seconded by Mr. Wilson, to accept the 19 CEUs completed outside of the audit period as make up credits not to be used toward any other audit period, a monetary penalty of \$1500.00, and a letter of reprimand. Mr. Smith's license will be audited at the next time of renewal. The motion carried unanimously.

James Snead

The Board reviewed Mr. Snead's hearing officer recommendations. Mr. Breck made a motion, seconded by Mr. Guggenberger, to accept the 10 CEUs completed outside of the audit period as make up credits not to be used toward any other audit period, a monetary penalty of \$ 1500.00, and a letter of reprimand. Mr. Snead's license will be audited at the next time of renewal. The motion carried unanimously.

Leon Thompson

The Board reviewed Mr. Thompson's hearing officer recommendations. Mr. Thompson was present and addressed the Board. Mr. Guggenberger made a motion, seconded by Mr. Wilson, to a monetary penalty of \$2500.00 to be paid within 90days of the final order, a letter of reprimand, and proof of completion of the makeup plan which requires the completion of 36 CEUs within 120 days of the final order or Mr. Thompson's license will be suspended. Mr. Thompson's license will be audited at the next time of renewal.

Complaints

New Complaints

07-01-15

Joint Advisory Committee Meeting Update

No updates

Other Business Before the Board (for discussion only)

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on June 3, 2015 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Wilson, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 3:57 p.m.

Respectfully Submitted,



Flora Peer
Administrative Assistant II